



CLAXTON & SAND HUTTON PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Village Hall, Sand Hutton on Monday 15th September 2025

Members Present:

Cllr. Nigel Davies (Chair); Cllr. Kathy Davies; Cllr. Martin Burge; Cllr. Michael Rickleton; Cllr. Colin Russell.

In Attendance:

3 members of the public; Gill Gimes (Parish Clerk)

25/022 Apologies for Absence and consideration of the approval of reasons given for absence.

RESOLVED to note that apologies for absence were received from Cllr. Jon Rooke.

25/023 To consider the approval of reasons given for absence

RESOLVED to approve the reason given for absence by Cllr Rooke.

25/024 Declaration of Interests

RESOLVED to note that there were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

25/025 Minutes of the Parish Council meeting held on Monday 14 July 2025

RESOLVED to confirm the minutes of the meetings held on Monday 14 July 2025

25/026 Matters arising since previous minutes:

- a. Approval of additional speed watch signage in Claxton.

The Chairman informed the Council that North Yorkshire County Council Highways had approved the use of the additional signage (warning of community speed watch in operation) on condition that the signage was not permanent. Quotes had been obtained for the signage at a cost of £200.40 for two signs and fittings.

RESOLVED to approve the purchase and installation of the signage at a total cost of £200.40. The signage will be displayed around the period when the speed watch is in operation.

- b. Approval of the adoption of a gov.uk domain for the Parish Council website and emails. A note to Councillors had been circulated outlining the proposal. Council meets current requirements to have a dedicated Parish Council email address, but best practice is to move to a gov.uk domain and this may be made a condition of the 2025-26 audit.

REJECTED Council felt that the additional cost of the domain and email accounts was not warranted, but would reconsider if use of a gov.uk domain was made mandatory rather than best practice.

25/027 Public Questions and Participation

a. Development of Claxton brick ponds and Sand Hutton ponds

A member of the public raised concerns about the work which had taken place on the bridle path to the Claxton brick ponds and also potential development of the site, including the clearing of trees from the perimeter and the installation of fencing similar to that at the Sand Hutton ponds. The Chairman reported that the issues had been raised with the Planning Enforcement team by NY Cllr Caroline Goodrick and he would follow up with her for an update. The owners of the Claxton brick ponds site had carried out some remediation work to the bridle path to make the surface suitable for horses again following the raising of the issue. However, there was general concern that further work would be carried out on the site without the relevant permissions and, although if permission is refused when an application is submitted and the site would need to be reinstated, this would be too late as the damage to wildlife and the surroundings would be irreversible. The Planning Enforcement team has the power to issue a stop order for both sites until the owner submits a planning application which would be considered by the Parish Council.

RESOLVED that The Parish Clerk would write to the Planning Department on behalf of the Council expressing the concerns raised by residents.

b. Application for a Goods Vehicle Operating Licence at Gravel Pit Farm.

Two members of the public and Cllr K Davies raised the issue of the Licence application which had recently been notified on the Public Notice Portal and in the Gazette & Herald. They raised serious concerns about the dangerous conditions generated by current operation on the site, including mud, gravel and debris on Sand Hutton Lane and the A64 generated by vehicle movements; the incidents of driving without due care; the unsuitability of Sand Hutton Lane for numerous large vehicle movements causing damage to the road surface and verges creating a flood hazard and dangerous driving conditions, particularly when the local bus service and agricultural users are on the lane and the reported incident of a resident's car being struck by debris carried by one of the vehicles.

Council also noted that significant operations already seem to be taking place on site, with a large number of HGV movements both via the A64 and Sand Hutton lane and there is a concern that waste dumping is happening on site without the correct authorisation. Council also questioned whether there had been a change of use application for the site, as nothing had been received by Council for consideration.

RESOLVED that the Chairman would liaise with NYC Cllr Goodrick to report issues to the planning enforcement team. The Parish Clerk will respond to the Public Notice Portal expressing strong objections to the Licence application and also write to the Planning team at NYCC asking for clarification for the authorisations currently in place for the site and expressing concern at a potential change of use and waste disposal on site.

25/028 Planning

RESOLVED that there were no observations on the following planning application:

ZE25/00933/HOUSE	Erection of a single storey orangery at Oak Tree Cottage, 2, Upper Helmsley Road, Sand Hutton
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25/029 Parish Matters

No matters were raised by Members

25/030 Financial Matters

To discuss matters raised with/by Parish Clerk/Responsible Financial Officer:

1. RESOLVED to confirm and note:

Accounts for the year 2025-26

Clerk reported that the current balance held by the Council was £12,049.16 of which £9,747.10 was held in the deposit account and £2,302.06 in the current account. Of the balance held £7,126.01 was held in ring-fenced funds. At the next meeting the 2026-27 budget and precept would be discussed and at that point consideration would be given to movements from ring fenced funds.

2. Payment Approval

RESOLVED to agree that the following payments be made:

- i. Black Sheep Research IT & website support 2024-25 £160.00
- ii. M4UK additional speed watch signs in Claxton £200.40. Funded by CLASP ring fenced funding (current balance held £1,455.84)
- iii. Back payment of Parish Clerk salary April – August following confirmation of April 2025 local government pay awards £98.45
- iv. Change in monthly salary to Parish Clerk following pay award. Amended salary September – March 2026 £270.27 per month

25/031 Policies

RESOLVED to approve the Risk Register circulated to Council prior to the meeting.

Clerk reported that, following consideration of the Risk Register, regular inspections of the assets held by the Council should be undertaken, namely the war memorial, benches, Sand Hutton well, notice boards and litter bins. It was noted that, although the defibrillators are listed as Parish Council assets, responsibility for their upkeep is currently undertaken by Mr Bill Heath, with running costs covered by ring fenced funding.

RESOLVED that the Parish Clerk sets up an inspection log and the Clerk, Chairman and Cllr K Davies offered to complete inspections on a regular basis.

Date of next meetings:

17th November; 19th January 2026; 16th March 2026; 18th May 2026.

All Parish Council meetings will commence at 7.30pm

Signed:

Chairman

Date: